

Rural Municipality of North Norfolk Council Minutes – January 10th, 2011.

Minutes of the regular meeting of Council of the Rural Municipality of North Norfolk held in Council Chambers in MacGregor on Monday, January 10th, 2011

Present: Reeve Neil Christoffersen, Councillors Bill Wieler, Leonard Friesen, Art Wilcox, Karl Voesenek, Harold Unrau, Brad Ryz and Chief Administrative Officer Valorie Unrau.

Call to order

Reeve Neil Christoffersen called the meeting to order at 9:00 a.m.

Minutes

04/11

Unrau – Friesen

BE IT RESOLVED THAT the minutes of the Regular Meeting of Council of the Rural Municipality of North Norfolk held December 13th, 2010, the Joint Meeting held December 15th, 2010, and the special meeting held January 4, 2011 hereby be adopted as circulated.

“Carried”

Agenda

05/10

Ryz – Wilcox

BE IT RESOLVED THAT the Agenda prepared by the Chief Administrative Officer hereby be adopted as amended.

“Carried”

Reception of Delegations

9:00 a.m. – RCMP – Sgt. Rob McCarville

– December Report

10:00 a.m. – Variation Hearing

06/11

Wilcox – Voesenek

BE IT RESOLVED THAT Council hereby open the Variation Hearing to consider a Variance on Lot 8, Plan 432 on Division Street in Austin as filed by Norfolk Enterprises.

“Carried”

Diedrich Klassen was present and spoke in favour of the variation.

07/11

Wilcox – Wieler

BE IT RESOLVED THAT the Variation Hearing hereby be closed.

“Carried”

08/11

Wieler – Wilcox

BE IT RESOLVED THAT the application #V01/11 of Norfolk Enterprises to vary the minimum front yard requirement to permit construction of a duplex hereby be approved.

“Carried”

Reports of Committees

a) Reeve and Councillor Committee Reports

b) Chief Administrative Officer Report

- i) Darcy Chrisp - Occupancy approval
- ii) Vacation Request - Dennis Wieler
- iii) Landfill - Regulation offense
- iv) Landfill - Sign
- v) Sprucedale Industries - Letter of support
- vi) Borrowing By-Law - Submitted to Minister for approval
- vii) Austin Community Centre Invoice

c) Development Officer Building Inspector By-Law Enforcement Officer:

- i. Building Permit Status Reports

- a) #01/11 Roll 146600 Cattle Pole Shed SE 22-12-11W
- b) #96/10 Roll 34300 Chicken Barn NE 35-12-10W
- c) #97/10 Roll #189300 Residence

09/11**Unrau – Wieler**

BE IT RESOLVED that Council have now had the opportunity to initially review the proposed building and development permits filed by the individuals:

Permit#	Roll #	Location of Work	Description of Work
96/10	34300	NE 35-12-10 WPM	Chicken Barn
97/10	189300	NE 30-11-12	New House
01/11	146600	SE 22-12-11	Cattle Shed

;and,

BE IT RESOLVED THAT the permits hereby be forwarded to the Building Inspector for processing.

“Carried”

Petitions & Communications

- a) Central Plains Tourism - Board Member request
Noted & Filed
- b) Gladstone Veterinary Board - 2009 Financial Statements
Noted & Filed
- c) Don Stephens, RM of Wallace - Rural water Meeting Minutes
Noted & Filed
- d) M.I.T. - E.M.O Concerns
CAO to see how many sandbags we have
- e) Town of Gladstone - Mutual Aid M.O.U.

10/11**Ryz – Wilcox**

WHEREAS the R.M. of Westbourne has prepared a mutual aid memorandum of understanding;

THEREFORE BE IT RESOLVED THAT the Council of the Rural Municipality of North Norfolk hereby authorize the Chief Administrative Officer and the Reeve to sign the agreement on behalf of the council.

“Carried”

- f) W.W.C.D - Meeting Minutes
Noted & Filed
- g) Red River Basin Commission - Funding Request
Noted & Filed
- h) Brandt Tractor - Warranty Coverage Requirements
Copy and forward to R.M. shop
- i) Hudson Bay route association - Membership

11/11**Ryz – Voesenek**

BE IT RESOLVED THAT Council of the R.M. of North Norfolk pay the membership for Hudson Bay Route Association for 2011 in the amount of 2011.

“Carried”

- j) Canada Post - Meeting Minutes – Pratt Post office
Noted & Filed
- k) Doug and Betty Pennell - Water Expansion Connection Cost
Noted & Filed
- l) Central Plains Inc. - Report
Noted & Filed
- m) M.I.T. - Yellowhead Water 2011 Rates
Noted & Filed

Accounts

- a) Monthly Expenditures

12-11**Wilcox – Voesenek**

WHEREAS Council of the Rural Municipality of North Norfolk has now reviewed the expenditures of the municipality for the period ending **December 31, 2010**; and,
BE IT RESOLVED that Council hereby authorize payment of general operating and payroll cheques **2010001502 to 201001597** both inclusive totaling **\$991,016.41.**

“Carried”

- b) Month End Financial report
- c) Special Council Projects report

By – Laws

Unfinished Business

- a) Land Lease
13/10
Unrau – Friesen

WHEREAS the R.M. of North Norfolk currently leases land on an annual basis;
THEREFORE BE IT RESOLVED THAT Roll #255500, 255400, 255300, and 255600, 33-10-12, be leased to Brian Stephenson for a one year term for a total sum of 2000.00;. and,
FURTHER BE IT RESOLVED THAT the land be offered for sale by tender in 2012.

“Carried”

- 14/11**
Ryz – Wilcox

WHEREAS the R.M. of North Norfolk currently leases land on an annual basis;
THEREFORE BE IT RESOLVED THAT Roll #179700 NE 9-11-12 and 179800 NW 9-11-12 be leased to Ken Early for a one year term for a total sum of 1500.00; and,
FURTHER BE IT RESOLVED THAT the R.M. of North Norfolk enter in a sub division application for part of the NW 9-11-12 in preparation for selling the land in 2012.

“Carried”

- 15/11**
Ryz – Voesenek

WHEREAS the R.M. of North Norfolk currently leases land on an annual basis;
THEREFORE BE IT RESOLVED THAT Roll #223800, SW 5-10-11, be leased to Arnold and Shane Friedrich for a one year term for a total sum of 100.00; and,
FURTHER BE IT RESOLVED THAT the land be offered for tender in 2012.

“Carried”

- 16/11**
Unrau – Friesen

WHEREAS the R.M. leases land on an annual basis;
THEREFORE BE IT RESOLVED THAT Roll #176100, SE 1-11-12 be leased to Gerald Doucette for a one year term for a total sum of \$1453.32; and,
FURTHER BE IT RESOLVED THAT this land be offered for sale by tender in 2012 subject to a caveat being placed on the property for a water retention project.

“Carried”

- b) Mower quote

General Business

- a) TAXervice – Engagement Letter
17/11
Friesen – Wieler

BE IT RESOLVED THAT Council of the Rural Municipality of North Norfolk hereby authorize the Chief Administrative Officer to sign the

Letter of Engagement with TAXervice to provide services for the collection of tax arrears and administration of the tax sale auction for 2011.

“Carried”

b) Tax sale designation

18/11

Wilcox – Voesenek

BE IT RESOLVED THAT Council of the Rural Municipality of North Norfolk does hereby designate the year 2010 for which properties in tax arrears be placed into tax sale, and offered for sale by Public Auction to recover tax arrears and costs; and,

FURTHER BE IT RESOLVED THAT the Council set October 11, 2011 as the date for the tax sale auction.

“Carried”

c) Employment contracts - Building Inspector

19/11

Wilcox – Ryz

WHEREAS the employment contract for the animal control officer has been amended;

THEREFORE BE IT RESOLVED THAT the Reeve be hereby authorized to sign the amended contract on behalf of the Council of the R.M. of North Norfolk.

“Carried”

- Animal Control Officer

20/11

Wieler – Unrau

WHEREAS the employment contract for the building inspector has been amended;

THEREFORE BE IT RESOLVED THAT the Reeve be hereby authorized to sign the amended contract on behalf of the Council of the R.M. of North Norfolk.

“Carried”

d) MW & W Association - Standard Operating Procedures Seminar

Noted & Filed

e) MW & WW Association - Confined Spaces Workshop

Noted & Filed

f) Muniware - Support Renewal/Software upgrade

21/11

Wieler – Friesen

WHEREAS Muniware has provided a 2011 support agreement for the R.M. of North Norfolk;

THEREFORE BE IT RESOLVED THAT the Chief Administrative Officer be authorized to sign the agreement on behalf of the Council.

“Carried”

g) MMAA Municipal finance Seminar -Accounting Technician

22/11

Ryz – Wilcox

WHEREAS the Manitoba Municipal Administrators Association is hosting an “Administration Financial Development Program, February 16 – 18, 2011;

THEREFORE BE IT RESOLVED THAT Leone Moore be authorized to attend the conference; and,

FURTHER BE IT RESOLVED THAT all expenses be cost shared 50/50 with the Town of MacGregor.

“Carried”

h) Community Flood Program - Request for assessment

23/11

Friesen - Unrau

WHEREAS the Village of Austin, Manitoba is prone to flooding; and,

WHEREAS Tower Road on the south boundary of Austin has been used in the past as a dyke to protect the Village from flooding;

THEREFORE BE IT RESOLVED THAT the Council of the Rural Municipality of North Norfolk hereby states their interest in participating in the Community Flood Protection Program; and,

FURTHER BE IT RESOLVED THAT Council of the Rural Municipality of North Norfolk requests an evaluation of the proposed dyke project by the

provincial Project Manager and their subsequent contact with Reeve Neil Christoffersen.

“Carried”

i) 2011 Interim Operating

24/11

Ryz – Voeselek

WHEREAS in accordance with Section 163 of the Municipal Act, the Council of the Rural Municipality of North Norfolk may adopt an Interim Operating budget to have effect until the Council adopts the Operating Budget 2011; and,

BE IT RESOLVED the following interim operating budget estimates be hereby approved;

OPERATING EXPENDITURES

General Government Service	\$40,000.00
Protective Services	\$60,000.00
Transportation Services	\$40,000.00
Environmental Services	\$10,000.00
Public Health Services	\$10,000.00
Environmental Development Services	\$ 4,000.00
Economic Development Services	\$ 6,000.00
Recreation and Cultural Services	\$15,000.00
Fiscal Services	\$10,000.00

CAPITAL EXPENDITURES

Borne by Operating	\$15,000.00
Borne by Reserves	\$300,000.00

“Carried”

j) Landfill

25/11

Wieler – Friesen

WHEREAS a demolition permit was not obtained prior to the removal of building in Sidney and;

WHEREAS separation of refuse was not done causing the operator at Landfill to perform the separation,

THEREFORE BE IT RESOLVED THAT Council of the R.M. of North Norfolk authorize a fee for non-compliance to Landfill regulations.

“Carried”

k) Shop maintenance - Reeve to obtain quotes for improved lighting and air exchange.

Adjournment

26/11

Unrau – Friesen

BE IT RESOLVED that Council now adjourns. Time of day: 4:00 pm.

“Carried”

Valorie Unrau, CMMA
 Chief Administrative Officer
 (subject to errors and/or omissions)

Neil Christoffersen
 Reeve