

Rural Municipality of North Norfolk **Council Minutes – March 14, 2011**

Minutes of the regular meeting of Council of the Rural Municipality of North Norfolk held in Council Chambers in MacGregor on Monday, March 14th, 2011

Present: Reeve Neil Christoffersen, Councillors Bill Wieler, Leonard Friesen, Art Wilcox, Karl Voesenek, Brad Ryz and Chief Administrative Officer Valorie Unrau.

Call to order

Reeve Neil Christoffersen called the meeting to order at 9:00 a.m.

Minutes

29/11

Unrau – Friesen

BE IT RESOLVED THAT the minutes of the Regular Meeting of Council of the Rural Municipality of North Norfolk held February 14, 2011, and the special meeting held February 22, 2011 hereby be adopted as circulated.
"Carried"

Agenda

30/10

Ryz – Wilcox

BE IT RESOLVED that the Agenda prepared by the Chief Administrative Officer hereby be adopted as amended.

"Carried"

Reception of Delegations

9:00 a.m. – RCMP – Sgt. Rob McCarville

– February Report

9:15 a.m. – Merv Fehr

- 2010 Mowing review

Reports of Committees

a) Reeve and Councillor Committee Reports

b) Chief Administrative Officer Report

- i) Correspondence - Misc
- ii) Municipal Bridge Locations
- iii) Dick Menon - New Asset Management Program/Water expansion to Sidney
- iv) John McIntee - March 9th, planning consultant option meeting
- v) Glass collection at Landfill/Grapple - Jim Parson - casual Landfill attendant
- vi) Disaster Financial Assistance
- vii) Proposed Installation of Road Crossing Warning Signals – Carrothers/Rosehill
- viii) Public Hearing date - Zoning By-Law April 18, 2011 at 7:00 pm
- ix) Protective Committee Minutes
- x) Vacation Request
- xi) Public Works report

c) Development Officer Building Inspector By-Law Enforcement Officer:

i. Building Permit Status Reports

- a) #96/10 Roll 34300 NE 35-12-10 Chicken barn permit amendment
- b) #05/11 Roll 223700 SW 5-10-11 House addition & attached garage
- c) #06/11 Roll 163800 59 Division RTM
- d) #07/11 Roll 69645 SW 32-11-10 RTM
- e) #08/11 Roll 194000 SE 4-12-12 Pole Shed

31/11

Friesen – Wieler

BE IT RESOLVED that Council have now had the opportunity to initially review the proposed building and development permits filed by the individuals:

Permit#	Roll #	Location of Work	Description of Work
96/10	34300	NE 35-12-10 WPM	Chicken Barn permit amendment
05/11	223700	SW 5-10-11 WPM	House addition & attached garage
06/11	163800	59 Division St – Austin	RTM
07/11	69645	SW 32-11-10 WPM	RTM
08/11	194000	SE 4-12-12 WPM	Pole Shed

;and,

BE IT RESOLVED THAT the permits hereby be forwarded to the Building Inspector for processing.

“Carried”

Petitions & Communications

- a) Harold Unrau - Councillor Resignation
Noted & Filed
- b) James Dube Spraggs - Wind Damage – Equipment Shed
Noted & Filed
- c) WWCD - Minutes – February 17, 2011
Noted & Filed
- d) Community Planning - Conditional Approval – NE 12-11-9WPM
- Conditional Approval – NW 21-11-10WPM
- Conditional Approval – SW 4-12-11WPM
- e) Wurtz Bros. Ltd. - Non Compliance Fee – Sidney Property
Noted & Filed
- f) Ron/Leona Painter - Vehicle Damage
CAO to respond
- g) Carrie Elliott - 4-H 100th anniversary
FWD to 4H Club
- h) Kristine Cocker - Healthy Communities Conference
Noted & Filed
- i) Cliff Cullen - Correspondence – Minister of Water
Noted & Filed
- j) Canadian Fallen Heroes Foundation - Contact Name/ Venue for Display
Tabled
- k) Ingrid Rothnie - Tax insert/survey – water control works
Noted & Filed
- l) A.M.M. - Visit – April 7, 2011 @ 5:30 p.m.
Noted & Filed
- m) M.O.S. - April 13, 14 @ Brandon

32/11

Friesen – Wieler

WHEREAS the Association of Manitoba Municipalities is hosting their annual Municipal Officials Seminar and MTCML Trade Show on April 13 and 14, 2011 in Brandon;

THEREFORE BE IT RESOLVED THAT the Council and Chief Administrative Officer be authorized to attend the seminar.

“Carried”

- n) High Integrity Politics - April 12, 2011 @ Brandon
Noted & Filed
- o) Assisted Living - Letter of Support request

33/11

Ryz – Voesenek

WHEREAS the Nor-Mac Community Assisted Living Initiative has requested a letter of support from the R.M. of North Norfolk for the housing project that they have proposed;

THEREFORE BE IT THAT the Council authorize the Chief Administrative Officer to sign a letter of support on behalf of the Council of the R.M. of North Norfolk.

“Carried”

- p) Hudson Bay Route Association - Annual convention
Noted & Filed
- q) EcoCentre - Operator Training
Noted & Filed
- r) Manitoba Town & Country - Tourism Advertising

- Noted & Filed**
 s) Library - Year end report
Noted & Filed

Accounts

- a) Monthly Expenditures
34/11
Wilcox – Ryz

WHEREAS Council of the Rural Municipality of North Norfolk has now reviewed the expenditures of the municipality for the period ending **February 28, 2011**; and,
BE IT RESOLVED that Council hereby authorize payment of general operating and payroll cheques **201100113 to 201100239** both inclusive totaling **\$142,341.76.**

“Carried”

- b) Special Council Projects report

By – Laws

- a) 781/2010 - Local Improvement - 2nd & 3rd Reading
35/11
Wieler – Friesen

BE IT RESOLVED THAT By-Law No. 781/2010, being a By-Law of the Rural Municipality of North Norfolk to authorize the Expenditure and Borrowing of money for the installation of service connections for water as a Local Improvement, hereby be given second reading.

“Carried”

- 36/11**
Wilcox – Voesenek

BE IT RESOLVED THAT By-Law No. 781/2010, being a By-Law of the Rural Municipality of North Norfolk to authorize the Expenditure and Borrowing of money for the installation of service connections for water as a Local Improvement, hereby be given third and final reading.

For: Christoffersen, Wieler, Voesenek, Friesen, Ryz, Wilcox
 Against: 0

- b) 782/2011 - Remuneration of Council - 2nd & 3rd Reading
37/11
Ryz– Wilcox

BE IT RESOLVED THAT By-Law No. 782/2011, being a By-Law of the Rural Municipality of North Norfolk to provide for the remuneration of members of council, hereby be given second reading.

“Carried”

- 38/11**
Wieler – Friesen

BE IT RESOLVED THAT By-Law No. 782/2011, being a By-Law of the Rural Municipality of North Norfolk to provide for the remuneration of members of council, hereby be given third and final reading.

For: Christoffersen, Wieler, Voesenek, Friesen, Ryz, Wilcox
 Against: 0

- c) 783/2011 - Cancellation of Borrowing By-Law - 2nd reading
39/11
Friesen – Wieler

BE IT RESOLVED THAT By-Law No. 783/2011, being a By-Law of the Rural Municipality of North Norfolk to cancel authorized borrowing authority, hereby be given second reading.

“Carried”

40/11**Wilcox – Voesenek**

BE IT RESOLVED THAT By-Law No. 783/2011, being a By-Law of the Rural Municipality of North Norfolk to cancel authorized borrowing authority, hereby be given third and final reading.

For: Christoffersen, Wieler, Voesenek, Friesen, Ryz, Wilcox
Against: 0

“Carried”

d) 785/2011

41/11**Ryz – Wilcox**

BE IT RESOLVED THAT By-Law No. 785-2011, being a Zoning By-Law of the Rural Municipality of North Norfolk, hereby be given first reading.

“Carried”

Unfinished Business

a) Quick Zip Steel Buildings - Back Lane Offer to Purchase

42/11**Wieler – Friesen**

WHEREAS an offer to purchase has been received from Agatha Zacharias to purchase the back lane adjoining Lot 6, Plan 432 on Division Street.

THEREFORE BE IT RESOLVED THAT Council hereby accept the offer to purchase from Agatha Zacharias for \$220.00,

AND FURTHER BE IT RESOLVED THAT all legal costs for the sale of the property be the purchaser’s responsibility.

“Carried”

43/11**Voesenek – Wilcox**

WHEREAS an offer to Purchase has been received from Martha Dyck for the back lane of the property described as Lot 4 & 5 Plan 432,

THEREFORE BE IT RESOLVED THAT Council hereby accept the offer to purchase from Martha Dyck for \$400.00,

AND FURTHER BE IT RESOLVED THAT all legal costs for the sale of the property be the purchaser’s responsibility.

“Carried”

b) Rossendale Property

c) Animal Control & Building By - Law Review

TABLED

General Business

a) MMAA

– The Plain Language Approach

44/11**Ryz– Wilcox**

WHEREAS the Manitoba Municipal Administrators Association is hosting a seminar entitled “The Plain Language Approach to Writing, June 3rd, 2011.

THEREFORE BE IT RESOLVED THAT Valorie Unrau be authorized to attend the seminar; and,

FURTHER BE IT RESOLVED THAT all expenses be cost shared 50/50 with the Town of MacGregor.

“Carried”

b) Town of Gladstone

- Explosive Magazine Agreement

45/11**Wilcox – Voesenek**

WHEREAS the Town of Gladstone has drawn up an agreement with the R.M. of North Norfolk to utilize the Town of Gladstone’s Explosives Magazine;

FURTHER BE IT RESOLVED THAT Council hereby authorize the Chief Administrative Officer to sign the agreement on behalf of the Council of the R.M. of North Norfolk.

“Carried”

- c) Better air Manufacture - Price Quotation – Heat Exchanger/air Purifier

46/11

Friesen – Ryz

WHEREAS Council would like to purchase an air exchanger for the municipal shop to improve the air quality;

AND WHEREAS Council has received a quote for the supply and installation of this equipment;

THEREFORE BE IT RESOLVED THAT Council accept the quote from Better Air Manufacturing for the project.

“Carried”

- d) Manitoba Farm Women’s Conference - 2011 Sponsorship request

Denied

- e) Multi Material Stewardship Manitoba - Agreement

47/11

Wilcox – Ryz

WHEREAS Multi Material Stewardship Manitoba requires all municipalities to execute a Municipal Funding Agreement with them in order to receive funding;

THEREFORE BE IT RESOLVED THAT Council hereby authorize the Reeve to sign the agreement on behalf of Council.

“Carried”

- f) Austin Credit Union - Line of Credit Review

48/11

Wilcox – Voesenek

WHEREAS Council deems it necessary to enter into arrangements with the Austin Credit Union Limited to borrow money for operating expenses for the fiscal year ending **December 31st, 2011**;

AND WHEREAS the amount collected by the R.M. of North Norfolk in taxes and grants in lieu of taxes in the fiscal year ending on **DECEMBER 31ST, 2010** was greater that **\$400,000.00**;

AND WHEREAS it is anticipated that the Municipality may need to borrow up to \$400,000.00 from the Austin Credit Union; and,

BE IT RESOLVED that the R.M. of North Norfolk do borrow from the Austin Credit Union, by way of line of credit agreement, promissory note or notes or otherwise, the sum of **\$400,000.00** together with interest at the rate of **0.00%** per cent per annum above the **Prime Rate**; and,

FURTHER BE IT RESOLVED that the R.M of North Norfolk do mortgage and pledge all taxes to be collected as security for repayment of the amount borrowed; and,

FURTHER BE IT RESOLVED that the R.M. of North Norfolk undertake to deposit all taxes to be collected with the Austin Credit Union as security for repayment, but they will not be restricted to the taxes for repayment, will not be required to wait for collection of the taxes before it is repaid, nor will it be required to see that the taxes are deposited or applied; and,

FURTHER BE IT RESOLVED that the **Reeve** and the **Chief Administrative Officer** are hereby authorized to execute, on behalf of the R.M. of North Norfolk, all necessary documents necessary to give effect to the foregoing; and,

FURTHER BE IT RESOLVED that all amounts so borrowed and interest will be repaid to the Austin Credit Union within the current year.

“Carried”

- g) In Camera

49/11

Ryz – Wilcox

BE IT RESOLVED THAT the Council of the R.M. of North Norfolk hereby close the regular meeting to go “in camera”.

“Carried”

50/11

Friesen – Wieler

BE IT RESOLVED THAT the Council of the R.M. of North Norfolk resume their regular meeting.

“Carried”

Adjournment

**51/11
Wilcox – Ryz**

BE IT RESOLVED that Council now adjourns. Time of day: 4:30 pm.
"Carried"

Valorie Unrau, CMMA
Chief Administrative Officer
(subject to errors and/or omissions)

Neil Christoffersen
Reeve