

Rural Municipality of North Norfolk **Council Minutes – May 9, 2011**

Minutes of the regular meeting of Council of the Rural Municipality of North Norfolk held in Council Chambers in MacGregor on Monday, May 9, 2011

Present: Reeve Neil Christoffersen, Councillors Bill Wieler, Leonard Friesen, Art Wilcox, Karl Voesenek, Brad Ryz, Cam Cleaver and Chief Administrative Officer Valorie Unrau.

Call to order

Reeve Neil Christoffersen called the meeting to order at 9:00 a.m.
Inaugural of Ward 2 Councillor – Cam Cleaver took the Oath of Office

Minutes

71/11
Ryz - Wilcox

BE IT RESOLVED THAT the minutes of the Regular Meeting of Council of the Rural Municipality of North Norfolk held April 11th, 2011, and special meetings held April 15, 2011 hereby be adopted as circulated.
"Carried"

Agenda

72/11
Wilcox - Voesenek

BE IT RESOLVED that the Agenda prepared by the Chief Administrative Officer hereby be adopted as amended.
"Carried"

Reception of Delegations

9:00 a.m. – RCMP – Sgt. Rob McCarville – April Report
10:00 a.m. – Financial Plan Hearing

73/11
Friesen – Wieler

BE IT RESOLVED THAT Council open a Public Hearing to review the 2011 Financial Plan.
"Carried"

No one attended the public hearing.

74/11
Ryz – Wilcox

BE IT RESOLVED THAT the Public Hearing to consider the 2011 Financial Plan hereby be closed.
"Carried"

Council returned to their regular meeting.

75/11
Ryz – Voesenek

WHEREAS under Section 156 (1) of the Municipal Act, the Council must adopt a financial plan for each fiscal year in a form approved by the minister and consisting of an operating budget, a capital budget, an estimate of operating revenue and expenditures for the following fiscal year and a five year capital expenditure program; and,
BE IT RESOLVED THAT Council approve the estimates for our 2011 Financial Plan and also the Five Year Capital Expenditure Program for the years 2012 – 2016, both inclusive.

"Carried"

Reports of Committees

- a) Reeve and Councillor Committee Reports
- b) Chief Administrative Officer Report
 - i) Correspondence
 - ii) Follow up – Pratt Street Lighting
 - iii) Library Quote

- iv) Advance Poll Election Officer Reimbursement
 - v) Regional Public Works Report
 - vi) Request for Boot allowance
 - vii) Joint Meeting Date - May 16, 2011, 7:00 p.m.
 - viii) Tax Levy Meeting Date - May 12th or 13th
 - ix) Vacation Request
 - x) June Newsletter
- c) Development Officer Building Inspector By-Law Enforcement Officer:
- i. Building Permit Status Reports
 - a) NW 9-11-12 WPM Roll # 179850 Permit Extension
 - b) NW 4-11-10 WPM Roll # 55200 Granaries
 - c) SE 4-11-10 WPM Roll # 22650 Pole Shed
 - d) 50 Oak St. Sidney Roll # 212400 Porch
 - e) SE 35-11-10W Roll # 75450 Garage
 - f) 10 Dalton Roll # 158550 Window Renovation
 - g) NE 33-11-9W Roll # 118600-118700 New Residence
 - h) SW 34-11-10W Roll # 74810 House Demolition
 - i) 21 Leyton St. Roll # 162800 Garage Addition
 - j) 20 2nd Ave Roll # 158000 Renovation
 - k) 22 2nd Ave Roll # 158100 Renovation
 - l) NE 26-11-10W Roll # 64500 Mobile Home
 - m) NW 9-10-12 Roll # 243000 Shop
 - n) 33 Bromley Austin Roll # 173500 House to be moved in

**76/11
Friesen - Wieler**

BE IT RESOLVED that Council have now had the opportunity to initially review the proposed building and development permits filed by the individuals:

Roll #	Location of Work	Description of work
179850	NW 9-11-12 WPM	Permit Extension
55200	SE 4-11-10 WPM	Granaries
22650	SW 9-12-10 WPM	Pole Shed
212400	50 Oak St. Sidney	Porch
75450	SE 35-11-10 WPM	Garage
158550	10 Dalton – Austin	Window Renovation
118600/118700	NE 33-11-9 WPM	New Residence
74810	SW 34-11-10 WPM	House Demolition
162800	21 Leyton St., Austin	Garage Addition
158000	20 2 nd Ave – Austin	Renovation
158100	20 2 nd Ave – Austin	Renovation
64500	NE 26-11-10 WPM	Mobile Home
243000	NW 9-10-12 WPM	Shop

;and,

BE IT RESOLVED THAT the permits hereby be forwarded to the Building Inspector for processing.

“Carried”

Petitions & Communications

- a) Barbara Schellenberg - Sewer Back-up expenses
CAO to respond
- b) Stantec Consulting - Bridge Inspection Report
Noted & Filed
- c) Canadian Postmasters - Rural Postal Services
Noted & Filed
- d) Assisted Living - Committee Meeting Grant
Noted & Filed
- e) Minister of Local Gov't - General Assistance Grant
Noted & Filed
- f) AMM - Meeting
Noted & Filed
- g) Central Plains Tourism - Minutes – April 5, 2011

- h) **Noted & Filed**
MB Conservation - Image Creek Composting
- i) **Noted & Filed**
Community Planning - Subdivision SW 4-12-11 WPM
- j) **Noted & Filed**
Community Planning - Subdivision NE 7-11-12 WPM
- k) **Noted & Filed**
Office of the Fire Commissioner - Permit – Laying Hen Barn
- l) **Noted & Filed**
Whitemud Watershed Conservation - Quarterly Report
- m) **Noted & Filed**
Town of Carberry - Zoning By-Law amendment
- n) **Noted & Filed**
Collet Transport - Dust Control Quote
- o) **Noted & Filed**
Ideal Pipe - Culvert Supply
- p) **Noted & Filed**
Community Planning - Subdivision NW 21-11-11 WPM
- q) **Noted & Filed**
Manitoba Tax Assistance - Riparian Land
- r) **Noted & Filed**
Town of MacGregor - Zoning By-Law
- s) **Noted & Filed**
Community Planning - Subdivision NE 28-10-12 WPM

77/11**Ryz – Wilcox**

BE IT RESOLVED THAT Council of the Rural Municipality of North Norfolk hereby approve the proposed subdivision application # 4156-11-5382 on the NE 28-10-12. Subject to a development agreement being drawn up and signed by the applicant.

"Carried"

- t) Emergency Measures Organization - EMO manager
- u) **Noted & Filed**
WWCD - Minutes – April 21, 2011
- v) **Noted & Filed**
M.I.T. - Highway Traffic Board Hearing
- w) **Noted & Filed**
Community planning - SW 28-12-9 WPM
- x) **Noted & Filed**
AMM - June District Meeting

78/11**Cleaver – Wieler**

WHEREAS the Association of Manitoba Municipalities is hosting their 2011 June District Meeting in Lowe Farm, Manitoba on Thursday, June 16, 2011;

THEREFORE BE IT RESOLVED THAT the Council and the Chief Administrative Officer be authorized to attend the meeting.

"Carried"

- y) **Noted & Filed**
AMM - 2010 District Meeting Minutes
- z) **Noted & Filed**
Nor-Mac Planning - Minutes April 18th, 2011
- aa) **Noted & Filed**
LUD Meeting - Minutes April 7th, 2011
- bb) **Noted & Filed**
Community Planning - Subdivision SE 5-10-9 WPM

80/11**Friesen – Wieler**

BE IT RESOLVED THAT Council of the Rural Municipality of North Norfolk hereby approve the proposed subdivision application #4156-10-5365 on the SE 5-10-9.

"Carried"

- cc) Community Planning - Subdivision 1-2-1890 Austin

81/11**Friesen – Wieler**

BE IT RESOLVED THAT Council of the Rural Municipality of North Norfolk hereby approve the proposed subdivision application #4156-10-5368 on the Lot 1, Block 2, Plan 1890 in Austin.

“Carried”

- dd) Ted Butler - Ground Force Operator Training
Noted & Filed
- ee) LUD - Minutes
Noted & Filed

Accounts

- a) Monthly Expenditures

82/11**Wilcox - Ryz**

WHEREAS Council of the Rural Municipality of North Norfolk has now reviewed the expenditures of the municipality for the period ending **April 30, 2011**; and,

BE IT RESOLVED that Council hereby authorize payment of general operating and payroll cheques **201100362 to 201100481** both inclusive totaling **\$137,626.23.**

“Carried”

- b) 2011 Budget Review

By-Laws

- a) #785/2011 Zoning 2nd Reading

83/11**Wieler – Friesen**

BE IT RESOLVED THAT By-Law No. 785/2011, being a Zoning By-Law of the Rural Municipality of North Norfolk, hereby be given second reading.

“Carried”

- b) #786/2011 Tax Levy 1st Reading

84/2011**Wilcox – Voesenek**

BE IT RESOLVED THAT By-Law No: 786/2011 being a By-Law to establish the rates of taxation for the 2011 fiscal year, hereby be given first reading.

“Carried”

Unfinished Business

- a) Fallen Heroes Foundation - MCI Response

General Business

- a) Austin Credit Union - Line of Credit Agreement

85/11**Ryz - Wieler**

WHEREAS the Rural Municipality has a line of credit agreement in place with the Austin Credit Union;

AND WHEREAS the Council feels that this line of credit is no longer necessary;

THEREFORE BE IT RESOLVED THAT the Council of the R.M. of North Norfolk hereby requests that the Austin Credit Union cancel the line of credit for the R.M. of North Norfolk.

“Carried”

- b) Land Tenders - Rossendale Properties
No Tenders Recieved
- c) Drainage - Service Road South
Application for Drainage Works
- d) Dust Control

86/11

Voesenek – Wilcox

BE IT RESOLVED THAT Council of the Rural Municipality of North Norfolk set the dust suppression chemical rates at \$225.00 for 300 lineal feet of road x 16 feet wide.

“Carried”

- e) Rob & Barb Martens - Land Purchase Request

Obtain more information

- f) Computer Purchase

87/11

Ryz - Wilcox

WHEREAS there are 2 computers and a printer in the Municipal Office which require updating; and,

WHEREAS Micro Age has provided a quote for the replacement of the office equipment,

THEREFORE BE IT RESOLVED THAT Council hereby accept the quote from Micro Age dated March 8, 2011.

“Carried”

- g) Culvert Order

88/11

Wilcox - Voesenek

BE IT RESOLVED THAT the following culverts be ordered:

Ward V	(2)	36"	20'	Steel with coupler
	(2)	24"	20'	Plastic with coupler
	(2)	30"	20'	Plastic with coupler
Ward I	(2)	36"	24'	Plastic
	(2)	12"	20'	Plastic with coupler
	(2)	24"	20'	Plastic with coupler
Ward IV	(4)	18"	20'	Plastic with coupler
	(4)	24"	20'	Plastic with coupler
	(2)	12"	20'	Plastic with coupler
Ward VI	(2)	30"	16'	Plastic with coupler
	(2)	24"	16'	Plastic with coupler
	(2)	24"	16'	Plastic with coupler
Ward III	(2)	36"	20'	Metal with coupler
	(1)	36"	18'	Metal with 2 connectors
	(2)	30"	20'	Metal with 1 connector
	(1)	30"	16'	Metal with 2 connectors
	(2)	24"	20'	Metal with 1 connector
	(1)	24"	16'	Metal with connectors
	(2)	18"	20'	Plastic with connectors
	(4)	18"	20'	Metal with connectors
	(1)	18"	16'	Metal with connectors

“Carried”

- h) Stuart Greefield -Lagoon

89/11

Wilcox – Voesenek

WHEREAS Stuart Greenfield from SMG Development has provided Council with a quote for sludge removal at the Austin Lagoon;

THEREFORE BE IT RESOLVED THAT Council hereby accept the quote from SMG development dated June 30, 2010 to treat the cells at the Austin Lagoon.

“Carried”

- i) Sidney Beautification

90/11

Ryz – Wilcox

BE IT RESOLVED THAT Council of the R.M. of North Norfolk hereby authorize a contribution of \$150.00 towards Sidney beautification;

AND FURTHER BE IT RESOLVED THAT the funds be taken from Ward 5 Special Projects.

“Carried”

- j) Council Meeting Dates

**91/11
Cleaver – Wieler**

WHEREAS the Council of the R.M. of North Norfolk hereby wishes to change the dates for the remaining 2011 monthly council meetings to the second Tuesday of the month;

THEREFORE BE IT RESOLVED THAT the dates for the remaining council meetings for 2011 are as follows:

- Tuesday, June 14, 2011
- Tuesday, July 12, 2011
- Tuesday, August 9, 2011
- Tuesday, September 13, 2011
- Tuesday, October 11, 2011
- Monday, November 14, 2011
- Tuesday, December 13, 2011

“Carried”

k) Bridge Repair

**92/11
Ryz – Wilcox**

WHEREAS 2011 spring melt has caused severe damages to bridges in the municipality of North Norfolk;

AND WHEREAS Stantec Engineering has provided a Bridge inspection regarding the repairs required:

AND WHEREAS Council of the Rural Municipality of North Norfolk deems it prudent to fix the bridges as soon as possible;

THEREFORE BE IT RESOLVED THAT Council of the Rural Municipality of North Norfolk hereby engage the services of Stantec Engineering to provide their consultation services for the repair of the bridges.

“Carried”

Adjournment

**93/11
Ryz - Wilcox**

BE IT RESOLVED that Council now adjourns. Time of day: 4:10 pm.

“Carried”

Valorie Unrau, CMMA
Chief Administrative Officer
(subject to errors and/or omissions)

Neil Christoffersen
Reeve