

# **Rural Municipality of North Norfolk Council Minutes – April 12<sup>th</sup>, 2010.**

Minutes of the regular meeting of Council of the Rural Municipality of North Norfolk held in Council Chambers in MacGregor on Monday, April 12<sup>th</sup>, 2010.

**Present:** Reeve Neil Christoffersen, Councillors Bill Wieler, Leonard Friesen, Art Wilcox, Karl Voesenek, Harold Unrau, Dennis Jarema and Chief Administrative Officer Valorie Unrau.

## **Call to order**

Reeve Neil Christoffersen called the meeting to order at 9:00 a.m.

## **Minutes**

**82/10**

**Jarema - Wilcox**

**BE IT RESOLVED THAT** the minutes of the Regular Meeting of Council of the Rural Municipality of North Norfolk held March 8<sup>th</sup>, 2010, and the Special Meeting minutes of March 22<sup>nd</sup>, 2010 hereby be adopted as circulated.

"Carried"

## **Agenda**

**83/10**

**Unrau - Wieler**

**BE IT RESOLVED THAT** the Agenda prepared by the Chief Administrative Officer hereby be adopted as amended.

"Carried"

## **Reception of Delegations**

9:00 a.m. – Marvin Giesbrecht – Austin Community Centre – Zamboni Shed

9:15 a.m. – RCMP – Sgt Rob McCarville – March Report

9:30 a.m. – Laura Spelliscy – Heartland Recreation

10:00 a.m. – Conditional Use Public Hearing – Ken Carritt

**84/10**

**Friesen – Wieler**

**BE IT RESOLVED THAT** Council of the Rural Municipality of North Norfolk hereby open the Public Hearing to consider Conditional Use application #C01-10 on NE 7-10-12 as filed by Kenneth and Brenda Carritt.

"Carried"

**85/10**

**Wilcox – Voesenek**

**BE IT RESOLVED THAT** the Conditional Use Public Hearing hereby be closed.

"Carried"

## **Reports of Committees**

a) Reeve and Councillor Committee Reports

b) Chief Administrative Officer Report

- i) Signs needed for wards
- ii) Vacation Request
- iii) WHMIS Training

c) Development Officer Building Inspector By-Law Enforcement Officer:

- i) Building Permit Status Reports

**86/10**

**Jarema – Wilcox**

**BE IT RESOLVED** that Council have now had the opportunity to initially review the proposed building and development permits filed by the individuals:

Permit#	Roll #	Location of Work	Description of Work
07/10	69645	SW 32-11-10	Ready To Move Home
08/10	133300	100 Memory Lane, Austin	New Home Construction
09/10	42700	14-10-10	New Residence
10/10	213300	NW 5-11-12	Foundation/Garage for RTM
11/10	179850	NW 9-11-12	Garage W/Cement Pad
12/10	172700	Lot 16 Plan 2374, Austin	New Salon Building
13/10	113700	SE 33-11-9	House Addition/Garage
14/10	162550	58 Division St., Austin	Ready To Move Home
15/10	145500	NE 20-12-11	Garage
16/10	162450	117 Tower Rd.	Concrete Pad for Patio & Fence

;and,

**BE IT RESOLVED THAT** the permits hereby be forwarded to the Building Inspector for processing.

“Carried”

**Petitions & Communications**

- a) Neepawa & Area Mutual Aid District – Minutes – January 28, 2010  
**Noted & Filed**
- b) HED Insurance – 2010 Insurance Coverage  
**Noted & Filed**
- c) City of Brandon Mayor Burgess – AMM Convention Location  
**Noted & Filed**
- d) Association of Manitoba Municipalities – Municipal Officials Seminar Agenda  
**Noted & Filed**
- e) Sharon Leckie – Rosehill School Repair Request  
**CAO to Respond**
- f) Office of the Fire Commissioner – Building Permit  
**Noted & Filed**
- g) Erle & Maryann Fehr – Sewer Concern  
**CAO to Respond**
- h) MacGregor Collegiate – Yearbook Donation Request

**87/10  
Wilcox – Jarema**

**WHEREAS** the MacGregor Collegiate Yearbook Committee has requested a contribution from the Rural Municipality of North Norfolk towards the costs of putting together a 2010 yearbook; and,

**THEREFORE BE IT RESOLVED THAT** Council hereby approve a contribution of \$30.00 to the MacGregor Collegiate Yearbook Committee.

“Carried”

- i) Community Planning – Certificate of Approval – NW 11-12-11  
**Noted & Filed**
- j) MB Infrastructure & Transportation – 2010 Brush Spraying Request  
**Noted & Filed**
- k) MB Farm Women’s Conference – 2010 Conference Sponsorship Request  
**Noted & Filed**
- l) Austin Fire Department – Gerry Currie – Austin Fire Hall Attic Insulation

**88/10  
Friesen – Unrau**

**WHEREAS** the Austin Fire Hall is in need of re-insulation in the attic; and,

**WHEREAS** Gerry Currie has obtained a quote for the materials needed to complete the work and approval from Manitoba Hydro to pay for a portion of the project;

**THEREFORE BE IT RESOLVED THAT** the Council of the Rural Municipality of North Norfolk hereby authorize the payment of \$1057.28

being the net cost of the project as per the quote obtained by the Fire Chief.

“Carried”

- m) Kroeker Farms Limited – Drainage Application – NE 10-11-9  
**Forward to Water Services Board**

- n) Ron Lemieux – Minister of Local Government – 2010 General Assistance Grant  
**Noted & Filed**

- o) MacGregor Chamber of Commerce – Membership request

**89/10**

**Unrau – Wieler**

**BE IT RESOLVED THAT** the Council of the Rural Municipality of North Norfolk hereby authorize the purchase of a membership in the MacGregor & District Chamber of Commerce for a fee of \$50.00.

“Carried”

- p) Ron Lemieux – Minister of Local Government – 2008 Statistical Information

**Noted & Filed**

- q) Wayne Digby – Leafy Spurge Stakeholders Group – Donation Request

**Noted & Filed**

- r) MB Infrastructure & Transportation – 2010 Noxious Weed Control Budget

**Noted & Filed**

- s) Association of Manitoba Municipalities – 2009 Conference Resolution Responses

**Noted & Filed**

- t) Leonard Braun – Landfill waste tonnage

**Reeve to Respond**

- u) Inter-Ridge Recreation – 2009 Annual Report

**Noted & Filed**

### **Accounts**

- a) Monthly Expenditures

**90/10**

**Wilcox – Jarema**

**WHEREAS** Council of the Rural Municipality of North Norfolk has now reviewed the expenditures of the municipality for the period ending March 31, 2010; and,

**BE IT RESOLVED** that Council hereby authorize payment of general operating and payroll cheques 201000250 to 201000387 both inclusive totaling \$302,646.66.

### **By-Laws**

- a) 769/2010 Establishment of a Public Recreation Commission – Third Reading

**91/10**

**Wieler – Friesen**

**BE IT RESOLVED THAT** By-Law #769/2010 being a by-law to establish a Public Recreation Commission, hereby be given third reading

“Carried”

#### **RECORDED VOTE**

**FOR:** Reeve Christoffersen, Councillors Unrau, Wieler, Friesen, Jarema, Wilcox, Voeselek

**AGAINST:** None

- b) 771/2010 Election Expenses & Contributions – 2<sup>nd</sup> & 3<sup>rd</sup> Reading

**92/10**

**Unrau – Friesen**

**BE IT RESOLVED THAT** By-Law #771/2010 being a by-law to establish election expenses and contributions, hereby be given second reading.

“Carried”

**93/10**

**Wilcox – Voeselek**

**BE IT RESOLVED THAT** By-Law # 771/2010 being a by-law to establish election expenses and contributions, hereby be given third reading.

“Carried”

- c) 772/2010 Creation of Machinery Replacement Reserve – 1<sup>st</sup> & 2<sup>nd</sup> Reading  
**Tabled**

- d) 773/2010 Creation of a Fire Equipment Replacement Reserve – 1<sup>st</sup> & 2<sup>nd</sup> Reading  
**94/10**  
**Friesen – Wieler**

**BE IT RESOLVED THAT** By-Law #773/2010 being a by-law to authorize the creation of a Fire Equipment Replacement Reserve Fund, hereby be given first reading.

“Carried”

- 95/10**  
**Wilcox – Voesenek**

**BE IT RESOLVED THAT** By-Law #773/2010 being a by-law to authorize the creation of a Fire Equipment Replacement Reserve Fund, hereby be given second reading.

“Carried”

- e) 774/2010 Creation of a Recreation Facilities Reserve – 1<sup>st</sup> & 2<sup>nd</sup> Reading  
**Tabled to Budget Meeting**

### **Unfinished Business**

- a) Insurance – Landfill Compactor Rental Agreement  
**96/10**  
**Unrau – Wieler**

**BE IT RESOLVED THAT** Council of the R.M. of North Norfolk authorize the Chief Administrative Officer to sign the rental agreement with Toromont Cat for the rental of a 816B Compactor effective March 1<sup>st</sup>, 2010.

“Carried”

- b) Austin Lagoon -  
c) Austin Community Centre Insurance – Completed  
d) Green Manitoba Recycling Levy -

### **General Business**

- a) Gravel Trailer Quote  
**97/10**  
**Wieler – Friesen**

**BE IT RESOLVED THAT** Council of the Rural Municipality of North Norfolk hereby accept the quote from Fort Garry Industries Ltd. dated March 10, 2010 for the purchase of a gravel trailer.

“Carried”

- b) Dog Control Officer Agreement  
**98/10**  
**Friesen - Unrau**

**WHEREAS** the Rural Municipality of North Norfolk discussed a possible candidate for the position of Animal Control Officer; and,  
**WHEREAS** John Nickel has been selected to serve as the Animal control Officer and perform the duties as required;

**THEREFORE BE IT RESOLVED THAT** the Council of the Rural Municipality of North Norfolk hereby approve the hiring of John Nickel as Animal Control Officer; and,

**FURTHER BE IT RESOLVED THAT** Council hereby authorize the Reeve and the Chief Administrative Officer to sign an agreement with the newly appointed employee.

“Carried”

- c) Ken Carritt Conditional Use Application  
**99/10**  
**Wilcox – Voesenek**

**BE IT RESOLVED THAT** Council of the Rural Municipality of North Norfolk hereby approve the Conditional Use application #C01-10 on NE 7-

10-12 filed by Kenneth and Brenda Carritt.

“Carried”

- d) Paving – LUD of Austin  
**Tabled to 2010 Budget**

- e) Fire Chiefs Conference  
**100/10**

**Jarema – Wilcox**

**BE IT RESOLVED THAT** the Council of the Rural Municipality of North Norfolk hereby authorize the registration of Gerry Currie and James Zacharias to attend the Manitoba Fire Chief Conference.

“Carried”

- f) Zamboni Shed  
**101/10**

**Unrau – Friesen**

**WHEREAS** the Austin Community Centre is planning to build a Zamboni Shed,  
**THEREFORE BE IT RESOLVED THAT** Council of the Rural Municipality of North Norfolk hereby authorize a grant to the Austin Community Centre in the amount of \$20,000.00 to be taken from the General Reserve.

“Carried”

- g) Building Inspector – Mileage Increase  
**102/10**

**Friesen – Wieler**

**BE IT RESOLVED THAT** the building inspector mileage rate be set at .40 effective April 1, 2010.

“Carried”

- h) Tire Purchase  
**103/10**

**Wieler – Friesen**

**BE IT RESOLVED THAT** Council of the Rural Municipality of North Norfolk hereby authorize the purchase of 4 tires for the Pay Loader from Norfolk Truck Repair in the amount of \$11,700.00 plus taxes.

“Carried”

- i) MacGregor Hall Interim Financing  
**104/10**

**Wilcox – Jarema**

**WHEREAS** the MacGregor Clubhouse/Hall committee has requested interim financing in the amount of \$50,000.00;  
and,

**WHEREAS** the Rural Municipality of North Norfolk Council would like to see the project completed;

**THEREFORE BE IT RESOLVED THAT** Council of the Rural Municipality of North Norfolk hereby provide interim financing of up to \$50,000.00 upon their request to be repaid before June, 2011.

“Carried”

- j) Appointment to Heartland Recreation  
**105/10**

**Wilcox – Jarema**

**BE IT RESOLVED THAT** Harold Unrau be appointed to the Heartland Recreation Commission.

“Carried”

- k) Manitoba Municipal Administrators Association Conference  
**106/10**

**Friesen – Wieler**

**WHEREAS** the Manitoba Municipal Administrators Association Conference is being held in Winnipeg on April 25 – 28, 2010;  
and,

**THEREFORE BE IT RESOLVED THAT** Council of the Rural Municipality of North Norfolk authorize the Chief Administrative Officer to attend the conference;  
and,  
**FURTHER BE IT RESOLVED THAT** the expenses be cost shared with the Town of MacGregor.

“Carried”

**Adjournment**

**107/10**

**Jarema – Voesenek**

**BE IT RESOLVED** that Council now adjourns. Time of day: 4:40 pm.

“Carried”

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Valorie Unrau, CMMA  
Chief Administrative Officer  
(subject to errors and/or omissions)

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Neil Christoffersen  
Reeve