

# **Rural Municipality of North Norfolk Council Minutes – February 8th, 2010.**

Minutes of the regular meeting of Council of the Rural Municipality of North Norfolk held in Council Chambers in MacGregor on Monday, February 8<sup>th</sup>, 2010.

**Present:** Reeve Neil Christoffersen, Councillors Bill Wieler, Leonard Friesen, Art Wilcox, Karl Voesenek, Harold Unrau, Chief Administrative Officer Valorie Unrau  
**Regrets:** Dennis Jarema

## **Call to order**

Reeve Neil Christoffersen called the meeting to order at 9:00 a.m.

## **Minutes**

**31/10**

**Unrau – Friesen**

**BE IT RESOLVED THAT** the minutes of the Regular Meeting of Council of the Rural Municipality of North Norfolk held January 11<sup>th</sup>, 2010, and the Joint Council meeting held January 7, 2010 hereby be adopted as circulated.

"Carried"

## **Agenda**

**32/10**

**Wilcox - Voesenek**

**BE IT RESOLVED THAT** the Agenda prepared by the Chief Administrative Officer hereby be adopted as circulated.

"Carried"

## **Reception of Delegations**

9:00 a.m. – January RCMP Report was Circulated to Council

9:15 a.m. – Bruce Dodds – Hudson Bay Route Association

**33/10**

**Unrau – Wieler**

**BE IT RESOLVED THAT** the Council of the Rural Municipality of North Norfolk hereby authorize the purchase of a membership to the Hudson Bay Route Association in the amount of \$200.00

"Carried"

10:00 a.m. – Variation Hearing – Kenneth & Esther Penner

**34/10**

**Wilcox - Voesenek**

**BE IT RESOLVED THAT** Council hereby open the Variation Hearing to consider a Variance on Parcel B & C, Plan 38889 of the E ½ 29-11-11 in Austin, Tax Roll No. 133345 as filed by Kenneth and Esther Penner.

"Carried"

**35/10**

**Friesen – Unrau**

**BE IT RESOLVED THAT** the Variation Hearing hereby be closed.

"Carried"

**36/10**

**Wieler – Friesen**

**BE IT RESOLVED THAT** the application of Kenneth and Esther Penner to vary the minimum front yard requirement to permit the construction of a new dwelling be approved

"Carried"

## **Reports of Committees**

Reeve and Councillor Committee Reports

Development Officer Building Inspector By-Law Enforcement Officer:

- i) Building Permit Status Reports

**37/10**

**Voesenek - Wilcox**

**BE IT RESOLVED THAT** Council have now had the opportunity to initially review the proposed building and development permits filed by the individuals:

Permit#	Roll #	Location	Proposal
02/10	69645	SW 32-11-10	RTM house to be moved

;and,

**BE IT RESOLVED THAT** the permits hereby be forwarded to the Building Inspector for processing.

“Carried”

### **Petitions & Communications**

- a) Ron Roteliuk – Central Plains Inc. - 2010 Membership Contribution  
**Noted & Filed**
- b) James P. Kennedy – Telus – Building permit extension – NE 36-11-9
- c) James P. Kennedy – Telus – Building permit extension – SE 5-12-10

**38/10**

**Wieler - Unrau**

**WHEREAS** the Council of the Rural Municipality of North Norfolk has received a request from Telus for a one year extension on two building permits 29/08 and 30/08 originally dated August 18, 2008;

**THEREFORE BE IT RESOLVED THAT** Council grant a one year extension to Telus for the construction of two communication towers to be built on NE 36-11-9 and SE 5-12-10 in the Rural Municipality of North Norfolk.

“Carried”

- d) Jocelyn Lambert – Canada Culvert “Beaver Stop”  
**Noted & Filed**
- e) Zee Medical – Price Quote

**39/10**

**Wilcox – Voesenek**

**WHEREAS** Zee Medical Inc. has provided a quote for 7 medical kits to be installed in the gravel trucks and graders;

**THEREFORE BE IT RESOLVED THAT** Council approve the purchase of 7 medical kits from Zee Medical Inc. for \$27.95 each plus GST and PST for a total of \$219.13 as per their quote dated January 14, 2010.

“Carried”

- f) Laura Murray – R.M. of Ochre River – Haiti Relief Donation Challenge  
**Noted & Filed**
- g) Multi-Material Stewardship Manitoba – Recycling Program  
**Noted & Filed**
- h) Manitoba Product Stewardship Corporation – March 21, 2010 Closure  
**Noted & Filed**
- i) Association of Manitoba Municipalities – March 31, 2010 Mayors, Reeves & CAO’s Meetings

**40/10**

**Wilcox –Voesenek**

**WHEREAS** the Association of Manitoba Municipalities is hosting their annual Mayors, Reeves and CAO’s meeting for the Central District on Thursday, March 18, 2010 in Treherne;

**THEREFORE BE IT RESOLVED THAT** the Council of the Rural Municipality of North Norfolk hereby authorize Reeve Neil Christoffersen and CAO Valorie Unrau to attend this meeting; and,  
**FURTHER BE IT RESOLVED THAT** all costs for the CAO’s attendance be cost shared equally with the Town of MacGregor.

“Carried”

- j) Community Planning Services – Subdivision – NW 11-10-12 – Andrew Bryce  
**Noted & Filed**
- k) Community Planning Services – Subdivision Conditional Approval – SE 36-10-9  
**Noted & Filed**
- l) Federation of Canadian Municipalities – Federal Infrastructure Funding  
**Noted & Filed**
- m) Margaret Loewen – Manitoba Association of Fire Chiefs  
**CAO to Respond**
- n) Association of Manitoba Municipalities – New Committee  
**Noted & Filed**
- o) Tom Campbell - Royal Canadian Legion – Remembrance Book Advertising Request  
**Noted & Filed**
- p) Airscapes International - Smile & Wave 2010 Brochure  
**Noted & Filed**
- q) T.R. Grimshaw – Office of Fire Commissioner – Notification of Deficient Construction  
**Noted & Filed**
- r) Federation of Canadian Municipalities – Haiti Relief  
**Noted & Filed**
- s) Manitoba Liquor Control Commission – Occasional Permits Seminar  
**Noted & Filed**
- t) Community Planning Services – Proposed Subdivision – NW 31-11-12  
**Noted & Filed**
- u) North Norfolk-MacGregor Library – Annual Report  
**Noted & Filed**
- v) Whitemud Watershed Conservation – Third Quarter Report  
**Noted & Filed**
- w) Whitemud Watershed Conservation – January 21<sup>st</sup> Meeting Minutes  
**Noted & Filed**
- x) Community Planning Services – Proposed Subdivision NE 10-12-10

**41/10****Friesen – Wieler**

**BE IT RESOLVED THAT** Council of the Rural Municipality of North Norfolk hereby approve the proposed subdivision application #4156-10-5268 on the NE 10-12-10 WPM.

"Carried"

- y) Community Planning Services – Proposed Subdivision NW 11-12-11

**42/10****Friesen – Wieler**

**BE IT RESOLVED THAT** Council of the Rural Municipality of North Norfolk hereby approve the proposed subdivision application #4156-09-5253 on the NW 11-12-11 WPM.

"Carried"

- z) Whitemud Conservation District – Support for Ecological Goods and Services Program  
**Tabled to Next Meeting**
- aa) Keith Chandler – Mack Sales & Service – Gravel Trailer Quote  
**Postponed**
- bb) R.M. of Westbourne – Zoning Amendment  
**Noted & Filed**
- cc) Westman Mobile Welding – Introduction of Business  
**Noted & Filed**
- dd) Westman Heavy Construction – Safety Conference and Tradeshow  
**Noted & Filed**
- ee) Stuart Briese – PC Caucus – Onsite Wastewater Management Systems  
**Noted & Filed**
- ff) Contec Projects Limited – Austin Lift Station Reports  
**Obtain Prices**
- gg) Nor-Mac Planning District – Notice of Public Hearing  
**Noted & Filed**
- hh) Manitoba Weed Supervisor's Association – Weed Control Seminar

**43/10****Wilcox - Voeselek**

**WHEREAS** the Manitoba Weed Supervisor's Association is holding a one day seminar on municipal weed control issues on Wednesday, March 17, 2010 in the Carberry Community Hall;

**THEREFORE BE IT RESOLVED THAT** the Council of the Rural Municipality of North Norfolk hereby be authorized to attend.

AND

**FURTHER BE IT RESOLVED THAT** the Weed Supervisor Vince Hiebert hereby be authorized to attend the Weed Control Seminar.

"Carried"

- ii) Radline Adventures – Park Designers

**Noted & Filed**

- jj) Minister of Infrastructure & Transportation – Open House Invitation

**Noted & Filed**

- kk) Glen Negrich – Emergency Coordinators Workshop

**44/10**

**Unrau – Wieler**

**WHEREAS** Emergency Measures Organization is planning a 1 day workshop on Wednesday, February 17, 2010 in Brandon;

**THEREFORE BE IT RESOLVED THAT** Reeve Christoffersen be authorized to attend.

"Carried"

- ll) Ingrid Rothnie – Water Rights Application

**CAO to Reply**

- mm) A.M.M. Member Advisory – A.M.M. Convention Location

**45/10**

**Friesen – Unrau**

**WHEREAS** the Association of Manitoba Municipalities has decided not to have the A.M.M. Convention in Brandon;

**THEREFORE BE IT RESOLVED THAT** Council of the Rural Municipality of North Norfolk hereby express their dissatisfaction with this decision;

**AND FURTHER BE IT RESOLVED THAT** Council of the Rural Municipality of North Norfolk encourage the A.M.M. to reconsider this decision.

"Carried"

- nn) FCM – Update

**Noted & Filed**

### **Accounts**

- a) Monthly expenditures  
b) Month End Financial report

**46/10**

**Wilcox – Voesenek**

**WHEREAS** Council of the Rural Municipality of North Norfolk has now reviewed the expenditures of the municipality for the period ending **December 31, 2009 and January 31, 2010**; and,

**BE IT RESOLVED** that Council hereby authorize payment of general operating and payroll cheques **201000008 to 2010000138** both inclusive totalling **\$766,216.64.**

"Carried"

### **By-Laws**

- a) 768/2010 – Remuneration of Members of Council – First Reading

**47/10**

**Unrau – Friesen**

**BE IT RESOLVED THAT** By-Law # 768/2010 being a by-law to provide for the remuneration of members of council, hereby be given first reading.

"Carried"

### **Unfinished Business**

- a) Land Lease – SE ¼ 1-11-12 WPM – Review new document prepared

**48/10**

**Wilcox - Voesehek**

**WHEREAS** Gerald Doucette currently leases the land described as SE ¼ 1-11-12; and,

**WHEREAS** Mr. Doucette has stated his interest to continue leasing the said land for 2010;

**THEREFORE BE IT RESOLVED THAT** Council of the Rural Municipality of North Norfolk hereby authorize the Reeve and the Chief Administrative Officer to sign the lease on behalf of the municipality.

“Carried”

**49/10**

**Friesen – Unrau**

**WHEREAS** the Rural Municipality of North Norfolk currently leases land on an annual basis;

**THEREFORE BE IT RESOLVED THAT**

Roll # 255500

255400

255300

255600 be leased for a 1 year term for a total sum of \$2000.00;

**AND THAT**

Roll # 179700

179800 be leased for a 1 year term for a total sum of \$1500.00;

**AND THAT**

Roll # 223800 be leased for a 1 year term for \$100.00.

“Carried”

- b) Lagoon Land Purchase  
c) Insurance Inspection Requirements

**General Business**

- a) Appointment of Tax Sale Manager

**50/10**

**Wieler - Friesen**

**BE IT RESOLVED THAT** Pursuant to By-Law No. 752/08 of the Rural Municipality of North Norfolk, Taxervice Inc. be appointed to conduct tax sales for the Rural Municipality of North Norfolk

**BE IT FURTHER RESOLVED THAT** pursuant to By-Law No. 752/08 of the Rural Municipality of North Norfolk, Donna Zinkiew, General Manager of Taxervice Inc., be appointed Tax Sale Manager for the Rural Municipality of North Norfolk.

“Carried”

- b) Set Date for Tax Sale 2010

**51/10**

**Unrau - Friesen**

**WHEREAS** there are properties within the Rural Municipality of North Norfolk that are in arrears of taxes for the designated year of 2009; and,

**WHEREAS** the Municipal Act grants municipalities the right to recover these arrears by public auction;

**THEREFORE BE IT RESOLVED THAT** the Rural Municipality of North Norfolk set October 12, 2010 as the date for the tax sale auction; and,

**FURTHER BE IT RESOLVED THAT** the auction begin at 10:00 a.m.

“Carried”

- c) Hiring of Senior Election Official

**52/10**

**Wilcox - Voesehek**

**BE IT RESOLVED THAT** the Council of the Rural Municipality of North Norfolk hereby appoint Audrey Bender as the Senior Election Official for the municipality; and,

**FURTHER BE IT RESOLVED THAT** the municipality pay Audrey Bender the annual fee of \$1500.00 as remuneration for this position.

“Carried”

d) Building Inspector – Cellular Phone

**53/10**

**Voesenek – Wilcox**

**BE IT RESOLVED THAT** Council of the Rural Municipality of North Norfolk authorize a monthly allowance for reimbursement of the building inspector’s cell phone in the amount of \$20.00;

**FURTHER BE IT RESOLVED THAT** this expense be cost shared with the Town of MacGregor 50/50.

“Carried”

e) Agreement – E.M.O. Coordinator

**54/10**

**Wieler – Friesen**

**WHEREAS** the Joint Emergency Measure Committee discussed a possible candidate for the position of EMO Coordinator; and,

**WHEREAS** the committee selected Bernie Ritzer as the individual they felt would be best suited to provide the duties as required;

**BE IT RESOLVED THAT** the Council of the Rural Municipality of North Norfolk hereby ratify the hiring of Bernie Ritzer as EMO Coordinator;

**FURTHER BE IT RESOLVED THAT** Council hereby authorize the Reeve and the Chief Administrative Officer to sign an employment agreement with the newly appointed employee.

“Carried”

**Notice of Motion**

**Adjournment**

**55/10**

**Unrau - Friesen**

**BE IT RESOLVED** that Council now adjourns. Time of day: 4:25 pm.

“Carried”

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Valorie Unrau, CMMA  
Chief Administrative Officer  
(subject to errors and/or omissions)

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Neil Christoffersen  
Reeve