

# **Rural Municipality of North Norfolk Council Minutes – July 14<sup>th</sup>, 2009.**

Minutes of the regular meeting of Council of the Rural Municipality of North Norfolk held in Council Chambers in MacGregor on Tuesday, July 14<sup>th</sup>, 2009.

**Present:** Reeve Neil Christoffersen, Councillors Bill Wieler, Karl Voesenek, Dennis Jarema, Leonard Friesen, Harold Unrau, Art Wilcox, Chief Administrative Officer Ivan Bruneau and Executive Assistant Valorie Unrau

## **Call to order**

Reeve Neil Christoffersen called the meeting to order at 9:00 am.

## **Minutes**

**134/09**

**Jarema – Wilcox**

**BE IT RESOLVED** that the minutes of the Regular Meeting of Council of the Rural Municipality of North Norfolk held June 9<sup>th</sup>, 2009 hereby be adopted as circulated.

"Carried"

## **Agenda**

**135/09**

**Friesen – Wieler**

**BE IT RESOLVED** that the agenda prepared by the Chief Administrative Officer hereby be adopted as amended.

"Carried"

## **Reception of Delegations**

**9:00 a.m. – Vince Hiebert – Rural Civic Addressing**

Vince Hiebert met with Council to provide a report on the work that he has provided to date regarding Civic Addressing in the municipality. He also reported on an incident which occurred over the weekend involving a water collar break on a meter installed last year by JP Enns Construction.

**10:00 a.m. – Gary Culbert – NE¼ 28-10-9 – Local area drainage concern**

Gary Culbert met with Council to review a drainage concern regarding the proposal to install a water flow control gate on the culvert on the northeast corner of 28-10-9WPM. Mr. Culbert advised that he has no concern with controlling the flow of drainage water in the spring, but would like to have the gate completely opened during the summer months when the crop on his property has been sown.

## **Reports of Committees**

**136/09**

**Wilcox – Jarema**

**BE IT RESOLVED** that the following reports hereby be received as information:

1. Royal Canadian Mounted Police report for the month of June, 2009;
2. Reeve and Councillor report for the month of June, 2009 hereby attached as Schedule "A";
3. NorMac Landfill Committee report held June 12<sup>th</sup>, 2009;
4. Community Futures Heartland Committee report held on June 18<sup>th</sup>, 2009;
5. Joint Personnel Committee report held on June 22<sup>nd</sup>, 2009.

"Carried"

**137/09**

**Wieler – Unrau**

**WHEREAS** an error has occurred on the property tax invoice for the property legally described as Lot 6 and 7, Block 5, Plan 223 in Austin; and,

**BE IT RESOLVED** that an amount of \$226.68, representing the annual street paving levy applied onto this residential property hereby be cancelled.

"Carried"

**138/09  
Unrau – Friesen**

**BE IT RESOLVED** that Council have now had the opportunity to initially review the proposed building and development permits filed by the following individuals:

Permit No:	Roll Number	Location	Type of Structure Proposed
26/09	100670.000	38 Maple Street, Sidney	Residence construction
27/09	184050.000	NE¼ 18-11-12WPM	Residence construction
28/09	90400.000	SE¼ 30-10-09WPM	Workshop construction
29/09	132900.000	SE¼ 28-11-11WPM	RTM residence construction
30/09	202800.000	NE¼ 23-12-12WPM	Residential construction
31/09	213000.00	Lot C, Plan 212, Sidney	Roof renovation
32/09	69642.000	SW¼ 32-11-10WPM	RTM residence construction
33/09	45400.000	SW¼ 27-11-11WPM	Residential attached garage
34/09	136100.000	NW¼ 35-11-11WPM	Residential construction
35/09	n/a	NE¼ 4-12-12WPM	Antenna construction
36/09	n/a	SW¼ 35-11-11WPM	Antenna construction
38/09	169700.000	9 Beaver Street, Austin	Residential building renovation
39/09	600.000	NE¼ 2-12-09WPM	Mobile Home installation

; and,

**BE IT RESOLVED** that the permits hereby be forwarded to the Building Inspector for processing.

"Carried"

**Accounts**

Monthly Expenditures  
**139/09  
Wilcox – Jarema**

**WHEREAS** Council of the Rural Municipality of North Norfolk has now reviewed the expenditures of the municipality for the period ending **June 30<sup>th</sup>, 2009**; and,

**BE IT RESOLVED** that Council hereby authorize payment of general operating cheques and payroll cheques #**200901151 – 200901282** both inclusive totalling **\$189,832.55**.

"Carried"

**140/09  
Unrau – Wieler**

**BE IT RESOLVED** that the month end Financial Statements and project reports hereby be received as information.

"Carried"

**Petitions & Communications**

a. Kristine Schwanke – Public Utilities Board – Utility Financial PSAB reporting seminars

**141/09  
Wilcox – Voesenek**

**BE IT RESOLVED** that the Executive Assistant hereby be authorized to attend a workshop scheduled by the Public Utilities Board to review the PSAB requirements for municipalities and their expected effects on water and sewer utilities.

"Carried"

- b. Marie MacDonald – MacGregor Recreation Association – InterRidge Recreation concerns  
**Chief Administrative Officer to respond**
- c. Bob Wallis – Rural Municipality of Cornwallis – Off Road Vehicle enforcement  
**Noted & Filed**
- d. Dave Cumming – Zenith Paving Limited – Austin street repair quotation  
**Noted & Filed**
- e. Y. Ivan Bruneau – Chief Administrative Officer – Letter of resignation  
**142/09**  
**Wieler – Friesen**                    **BE IT RESOLVED** that the letter of resignation received from Y. Ivan Bruneau from the position of Chief Administrative Officer effective July 17<sup>th</sup>, 2009 hereby be accepted as received.  
"Carried"
- f. Robin Lytle – Manitoba Water Services Board – Regional water construction work refund  
**Noted & Filed**
- g. Ingrid Rothnie – Manitoba Water Stewardship – Drainage application 35 & 36-11-11WPM  
**143/09**  
**Wieler – Friesen**                    **BE IT RESOLVED** that Council hereby advise Manitoba Water Stewardship that they have no concerns regarding the proposed application to construct water drainage works on the E½ 35-11-11WPM and the SW¼ 36-11-11WPM.  
"Carried"
- h. Brent McMillan – Rural Municipality of North Cypress – Dynamite storage  
**Noted & Filed**
- i. Raymond Reichelt – Manitoba Environment – Austin Resident concerns  
**Noted & Filed**
- j. Mark Foidart – Development Officer Building Inspector – Letter of resignation  
**144/09**  
**Wilcox – Voesenek**                    **BE IT RESOLVED** that the letter of resignation received from Mark Foidart from the position of Development Officer Building Inspector By-Law Enforcement Officer hereby be accepted effective immediately, with regret.  
"Carried"
- k. Jenna Hebert – HR Downloads – Human Resource services  
**Chief Administrative Office to respond**
- l. Terry Lee – Hayhurst Elias Dudek – Community Centres Insurance recommendations  
**145/09**  
**Unrau – Friesen**                    **BE IT RESOLVED** that the recommendations forwarded by Hayhurst Elias Dudek for improvements at the Austin, NorMac and Sidney Community Centres hereby be forwarded to their respective Community Centre Committees.  
"Carried"
- m. T.R. Grimshaw – Office of the Fire Commissioner – Rossendale School property  
**Noted & Filed**

- n. Michel St. Amant – Manitoba Intergovernmental Affairs – PSAB Training sessions

**146/09**

**Wilcox – Jarema**

**BE IT RESOLVED** that the Executive Assistant hereby be authorized to attend the 2009 PSAB Implementation Session scheduled by the Association of Manitoba Municipalities in conjunction with the Manitoba Municipal Administrators' Association.

"Carried"

- o. Chris Leach – Manitoba Intergovernmental Affairs – Proposed subdivision NW¼ 35-10-9W

**Noted & Filed**

- p. Adele Johnson – Hayhurst Elias Dudek – Group Health Benefits enhancements

**Noted & Filed**

- q. Lawrence and Elizabeth Steinke – Sidney municipal property – Offer to purchase

**Chief Administrative Officer to respond**

- r. Ingrid Rothnie – Manitoba Water Stewardship – Drainage application SW 28-11-10WPM

**147/09**

**Unrau – Friesen**

**BE IT RESOLVED** that Council hereby advise Manitoba Water Stewardship that they have no concerns regarding the proposed application to construct water drainage works on the SW¼ 28-11-10WPM.

"Carried"

- s. Tamara Butterfield – Manitoba Water Stewardship – Water Licensing NE¼ 22-11-12WPM

**148/09**

**Jarema – Wilcox**

**BE IT RESOLVED** that Council hereby advise Manitoba Water Stewardship that they have no concerns regarding the application for authorization to divert and use water from a creek on the NE¼ 22-11-12WPM.

"Carried"

- t. T.R. Grimshaw – Office of the Fire Commissioner – Manitoba Agricultural Museum

**Noted & Filed**

- u. Dean Muller – 19 Manitoba Avenue at Austin – Automotive Dealership establishment

**149/09**

**Friesen – Wieler**

**WHEREAS** Dean Muller has requested permission for the establishment of a used car dealership at 19 Manitoba Avenue on the SE¼ 29-11-11WPM in the Rural Municipality of North Norfolk; **AND WHEREAS** in order to receive a license under the Motor Vehicles Branch, Council must first provide authorization to have the used car dealership located on this property; and, **BE IT RESOLVED** that Council of the Rural Municipality of North Norfolk hereby provides conditional approval to the car dealership license; and, **FURTHER BE IT RESOLVED** that the license for the sale and storage of vehicles be only valid for the physical location of 19 Manitoba Avenue at Austin, and is not transferable to any other property in the municipality.

"Carried"

- v. Kelvin Shepherd – MTS Allstream – Austin north cell service response

**Noted & Filed**

- w. Gilles Vielfaure – Manitoba Assessment Services – Board of Revision schedule

**Noted & Filed**

**By-Laws:**

**766/2009 – Municipal Water Pipeline Reserve Fund**

**150/09**

**Wilcox – Jarema**

**BE IT RESOLVED** that By-Law No: 766/2009 being a by-law to provide for the creation of a Municipal Water Pipeline Reserve Fund, hereby be given first reading.

“Carried”

**151/09**

**Wieler – Friesen**

**BE IT RESOLVED** that By-Law No: 766/2009 being a by-law to provide for the creation of a Municipal Water Pipeline Reserve Fund, hereby be given second reading.

“Carried”

**General Business**

**152/09**

**Unrau – Wieler**

**BE IT RESOLVED** that the employment of Bill Wiebe as Development Officer Building Inspector By-Law Enforcement Officer for the Rural Municipality of North Norfolk hereby be ratified as recommend by the Joint Personnel Committee.

“Carried”

**Adjournment**

**153/09**

**Jarema – Wilcox**

**BE IT RESOLVED** that Council now adjourns. Time of day: 4:20 pm.

“Carried”

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Ivan Bruneau, CMMA  
Chief Administrative Officer  
(subject to errors and/or omissions)

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Neil Christoffersen  
Reeve